



2022 Watertown Home Show Exhibitor Registration Form

Deadline date Jan 1, 2022

1. Exhibitor Information

Name of Business/Organization: _____

Address: _____

City: _____

State _____

Zip: _____

Contact Person: _____

Phone: _____

Cell: _____

Email Address: _____

***NEW!** Requested Booth(s) Choice(s): 1. _____ / 2. _____ / 3. _____ / No Pref. *Show Sponsors will receive preference*

Type of products/services to be displayed: _____

2. Exhibit Area (Booth: 10 feet wide x 8 feet deep / Home & Craft: 8' table in Classroom – **please do not extend beyond!!**)

WAHBA member rate	\$300 each	# of booths _____	Booth Cost \$ _____
Extra Booth	\$200 each	# of booths _____	\$ _____
SDHBA member rate	\$400 each	# of booths _____	Booth Cost \$ _____
Extra Booth	\$250 each	# of booths _____	\$ _____
Non-Member rate (<i>*see below</i>)	\$450 each	# of booths _____	Booth Cost \$ _____
Extra Booth	\$300 each	# of booths _____	\$ _____
Classroom Home & Craft	\$150 each	# of spaces _____	Space Cost \$ _____

3. Tables

At booth space (**doesn't apply to Home & Craft**) \$10 each # of tables _____ Table Cost \$ _____

4. Brochure Advertising

¼ Page	5"x4"	\$200 each	Ad Cost \$ _____
Business Card	3.25" x 2"	\$100 each	Ad Cost \$ _____

5. Sponsorship – See enclosed sheet Platinum, Gold, Silver, Bronze, or Bag Sponsorship Cost \$ _____

6. Weekend Wristbands ***NEW** All Vendors will receive FOUR wristbands (**instead of Passes**)

Additional wristbands \$3 each (**will be \$5 at Door**) # of Wristbands _____ Wristband Cost \$ _____

Add Booth Space plus tables, brochure advertising and sponsorships for _____ Total Cost \$ _____

*Spaces will only be reserved with payment. No specific booth placement is guaranteed. Contact Julie with questions.
Make checks payable to WAHBA and mail to: WAHBA PO Box 1271 Watertown, SD 57201
Deliver to: 110 8th Avenue SE Watertown, SD Tuesdays/Wednesdays/Thursdays 10am – Noon*

Exhibitor Set up: Friday, March 4th starting at 8am and completed by 7pm

Prior to set-up, register at the WAHBA station in the north end of complex.

Show hours: Saturday March 5th 9am to 5pm and Sunday March 6th 10am to 3pm

Tear down: No earlier than 3pm Sunday, March 6th – **there will be an early teardown fee enforced!!**

Must be out by Noon Monday, March 7th – **reserved for larger displays; confirm with Julie**

Booths include: Pipe & Drape: 8 ft high back & 3 ft side drapes. Electricity: one 120 volt, 800 watt outlet for each booth space. Larger service is available, **please advise us of need**. Four weekend wristbands.

Classroom space: One Vendor per space. Vendor must be a home based business – Home Show Committee will review and approve registrations. There will be no pipe and drape in the classroom.

Exhibitor provides: Extra lighting for booth displays, decorating and furniture, carpet for booth space, etc.
Note: A minimum of #16 Extension cords must be used.

Exhibitor Parking: Exhibitor parking is designated on the north side of Kemp Avenue (**to the N of the complex**)

Trailer/Truck/Van Parking: Spaces next to the complex are reserved for the visibility of Platinum, Gold, Silver, Bronze and Bag Sponsors - other exhibitors may park trailers/truck/vans in the southern end of the south lot.

Admission: \$5 each adult, 17 years of age and under is free

[Admission price helps WAHBA provide scholarships, support student chapters, plus other local community projects]

8. Authorized Signature

Please make a copy of this completed form for your reference. I have read and agree to the information provided.

Signature _____ Date: _____

Office Use Only	Date Received	Payment	Check #	Approved	Booth Assignment	Number(s)